

ALL TOGETHER, LET'S LIVE THE REAL EXPERIENCE.

Because each participant plays an important role in the preparation and organization of your stay ...

Roles and Responsibilities of our Nature Center's team

- Logistics and schedule;
- Constant communication with the group leader (before and during the stay);
- Welcoming of participants and accompanying persons;
- Introduction to our rules and code of conduct as well as a day-by-day overview;
- Animation and safety of each activity;
- Emergency care (basic first aid).

Roles and Responsibilities of Accompanying Persons:

- Presence from the beginning to the end of activities on site;
- Compliance with code of conduct and safety rules at all times;
- Management of indiscipline cases if teacher/responsible is assigned to a team /
Management of major indiscipline cases
- Support during meals as well as during transitions (especially bedtime routines);
- Group support in collaboration with the animator when his/her teammate administers first aid (minor injuries);
- Transportation to nearest hospital for major injuries;
- Administration of prescription drugs;
- Communication with all parents when necessary;
- Transmission of any problematic situations to the responsible of the Nature Center on site.

Roles and Responsibilities of Participants:

- Respect of code of conduct and security rules at all times;
- Active participation. 😊

CODE OF CONDUCT

To ensure a safe, harmonious, challenging and respectful environment, it is important that each participant respects the following code of conduct:

ACTIVITIES:

The participant complies with all security rules for each activity and remains with his / her team and animator at all times. As he/she moves inside, he/she circulates without shouting in order to respect the students of Laurentian College. To enter the main building, the participant uses the door specific to the Nature Center.

DORMITORIES:

The participant respects curfew times and remains in his/her room only. He/she avoids borrowing personal items from other participants. Doors must remain open during the night.

ENVIRONNEMENT:

The participant ensures the cleanliness of the site by using garbage and recycling bins, clearing his/her table after meals, avoiding food waste and keeping rooms and bathrooms tidy. The participant also takes care of common rooms, equipment and material that is used throughout the stay. **In the event of a lost or damaged item, the participant is responsible for fixing and/or replacing the item.**

DRESS CODE:

The participant wears appropriate clothing according to the activities and outdoor/indoor temperature. Out of politeness, he/she wears his/her cap outside only. During nautical activities and indoor swimming, he/she wears a one-piece swimsuit (bikinis are forbidden).

MATERIAL:

He/she **brings only the necessary material for his/her stay**. Please note that **all electronics are to be kept at home. These items are strictly forbidden on site**. If the participant wishes to take pictures, the use of a disposable camera is accepted.

FOOD:

It is strictly forbidden to bring food from home onto our site due to security reasons. The participant will be able to eat during meals and snack-time.

RESPECT:

Participants shall remain polite and respectful towards one another at all times. In the case of a conflict, it must be settled peacefully, avoiding and violent gestures that could hurt the other participant (touching, pushing, hitting, etc.)

In the case of violence (verbal or physical) or intimidation, the participant will be immediately withdrawn from the activities and a meeting will be held with the person in charge of the group.

EMERGENCY EVACUATION:

During an emergency evacuation, the participant must evacuate the building according to the procedure provided (follow signs). He/she does not run, does not push and acts in an appropriate manner. If the fire alarm is triggered for no appropriate reason, the group is responsible for paying the costs.